

Committee Agenda



**Epping Forest
District Council**

Licensing Sub-Committee Thursday, 3rd July, 2008

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 10.00 am

Democratic Services Officer: A Hendry (Direct Line 01992 564246)
Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J Hart, Mrs M McEwen, Mrs P Smith and J Wyatt

PLEASE NOTE THE START TIME OF THE MEETING

1. ELECTION OF CHAIRMAN

Under the terms of reference for the Licensing Committee each Sub-Committee is required to elect a Chairman on an ad hoc basis for the duration of the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 5 - 10)

5. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
6	Application for a Hackney Carriage Driver's License	1

– Mr Bunyan

- 7 Application for a Hackney 1
Carriage Driver's License
– Mr Kibria

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

6. LOCAL GOVERNMENT (MISCELLANEOUS PROVISION) ACT 1976 - APPLICATION FOR A HACKNEY CARRIAGE DRIVER'S LICENSE - MR BUNYAN (Pages 11 - 16)

(Director of Corporate Support Services) To consider the attached application.

7. LOCAL GOVERNMENT (MISCELLANEOUS PROVISION) ACT 1976 - APPLICATION FOR A HACKNEY CARRIAGE DRIVER'S LICENSE - MR KIBRIA (Pages 17 - 20)

(Director of Corporate Support Services) To consider the attached application.

8. LICENSING ACT 2003 - APPLICATION FOR A LATE NIGHT REFRESHMENT LICENCE - STATION ROAD DRY CLEANERS, LOUGHTON (Pages 21 - 44)

(Director of Corporate Support Services) To consider the attached application.

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Agenda Item 4

PART 3(2) - RESPONSIBILITY FOR COUNCIL FUNCTIONS

LICENSING COMMITTEE – TERMS OF REFERENCE

(1) The full Committee shall comprise 11 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.

... (2) For the functions set out in Annex 1, and the legislation listed in Annex 2, a Sub-Committee consisting of no more than any three Councillors drawn, in alphabetical order, from the members of the full Committee shall be formed. Any such Sub-Committee shall elect a Chairman on an ad-hoc basis.

(3) For the transaction of business at full Committee meetings, the quorum shall be a minimum of five Committee members save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.

(4) The Committee and Sub-Committees shall have full authority to hear and determine licensing applications.

(5) The Committee and Sub-Committees shall be further empowered to determine appeals made against the decisions of the Head of Environmental Services taken under delegated authority on licensing applications.

... (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Annex 3 (Conduct of Business by Licensing Committee and Sub-Committees).

(7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Annex 3.

**PART 3(2) – RESPONSIBILITY
FOR FUNCTIONS
LICENSING COMMITTEE**

Licensing Act 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

**PART 3(2) – RESPONSIBILITY
FOR FUNCTIONS
LICENSING COMMITTEE**

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Game Licences Act 1860
Gaming Act 1968
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Lotteries & Amusements Act 1976
Pet Animals Acts 1951 & 1981
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

Part 3(2) – Responsibility for Functions

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated sub-committees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct and to advice from the Standard Board for England, details of which will be provided to those members.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:
 - (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
 - (ii) The Chairman will outline the procedure to be followed.

- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

***Report to Licensing Subcommittee
Date of meeting: 3rd July 2008***

Subject: Local Government (Miscellaneous Provision) Act 1976 - Application for a Hackney Carriage Driver's Licence – Mr P Bunyan

**Officer contact for further information: Kim Tuckey
Ext 4034**

Committee Secretary: Adrian Hendry Ext 4246



Decision Required:

To consider an application for a Hackney Carriage Drivers' Licence.

Report:

The above-mentioned application for a Hackney Carriage Drivers Licence has been received. The application cannot be determined under delegated authority rules because the applicant's Criminal Record check has revealed an offence that do not allow officers to grant this Licence under delegated authority. Further details will be given at the meeting.

Background Papers:

List of papers attached:

1. Statement of Appeal made by Applicant
2. Copy of Applicants Driving Licence
3. Application form

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Report to Licensing Subcommittee
Date of meeting:

Subject: Local Government (Miscellaneous Provision) Act 1976 - Application for a Hackney Carriage Driver's Licence - Mr M G Kibria

Officer contact for further information: Kim Tuckey

Committee Secretary: A Hendry. Ext.4246



Decision Required:

To consider an application for a Hackney Carriage Drivers' Licence.

Report:

The above-mentioned application for a Hackney Carriage Drivers Licence has been received. The application cannot be determined under delegated authority rules because the applicant's DVLA licence has revealed offences that do not allow officers to grant this Licence under delegated authority. Further details will be given at the meeting.

Background Papers:

List of papers attached:

1. Statement of Appeal made by Applicant
2. Copy of Applicants Driving Licence

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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Report to Licensing Subcommittee
Date of meeting: 3rd July 2008

Subject: Licensing Act 2003 - Application for a Late night refreshment Licence – Station Road Dry Cleaners , Station approach , Loughton, Essex.

Officer contact for further information: K Tuckey

Committee Secretary: Adrian Hendry



Decision Required:

To consider an application for a **Late night refreshment licence**

Report:

Text in here....

An application has been received on the 24/5/08 for a Late night refreshment licence for Station Road Dry Cleaners, Loughton Essex

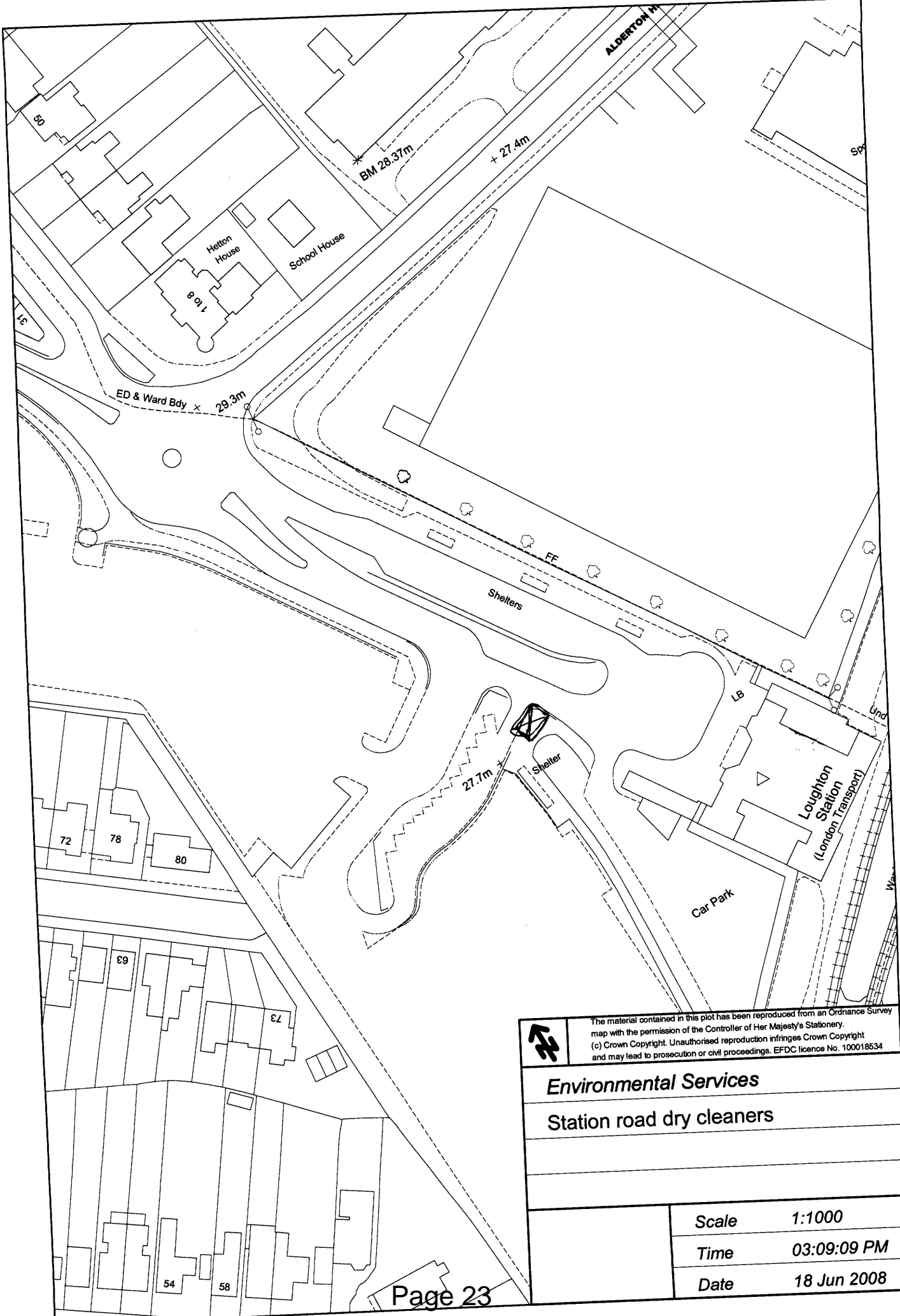
Officers have received an objection from an interested party and a advisory letter from this authority's planning department.

Background Papers:

List of papers attached:

1. Application for Premises Licence
2. Site Map
3. Advisory letter from planning department
4. Two representations from local residents

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Environmental Services

Station road dry cleaners

Scale	1:1000
Time	03:09:09 PM
Date	18 Jun 2008

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Epping Forest District Council

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that
your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/~~we~~ Ms. NEZITHA KAYA apply for a premises licence under section 17 of
(Insert name(s) of applicant)
the Licensing Act 2003 for the premises described in Part 1 below (the premises)
and I/we are making this application to you as the relevant licensing authority in
accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
STATION DRY CLEANERS, LOUGHTON STATION STATION APPROACH LOUGHTON, ESSEX	
Post town	Post code
ESSEX	IG10 4PD

Telephone number at premises (if any)

020 8508 2270

Non-domestic rateable value of premises

£ 3,100.00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- Please tick yes
- a) an individual or individuals* please complete section (A)
- b) a person other than an individual*
- i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick yes
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Please tick yes

I am 18 years old or over

Current postal address if different from premises address

15 SPRINGFIELD CLOSE,
WESTBURY ROAD,
NORTH FINCHLEY,

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Please tick
✓ yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS.

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
26	05	2008

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

N/A

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS SITUATED JUST OUTSIDE
LOUATION STATION AND IS OWNED BY
TRANSPORT FOR LONDON. IT IS A, VERY SMALL
PREMISES. THERE IS PLENTY OF CAR PARKING
SPACES NEARBY IN THE LOCAL CAR PARKS.
THERE ARE MANY TRANSPORT FACILITIES +
LINKS NEARBY.

THE PROPOSAL IS TO CHANGE THE USE OF
THE PREMISES TO AS, A TAKEAWAY FOOD
SITE.

THE SHOP WILL SELL CHICKEN + CHIPS
ON JUST A TAKEAWAY BASIS.

~~THE~~ THE APPLICATION IS FOR A 'LATE NIGHT
REFRESHMENT LICENCE' IN ORDER TO
SUPPLY REFRESHMENTS AFTER 11:00 PM.

THE SITE IS NON-RESIDENTIAL AND ONLY
ON THE GROUND FLOOR.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			<p>State any seasonal variations for indoor sporting events (please read guidance note 4)</p> <p>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)</p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y](please read guidance note 2)	
Day	Start	Finish	Indoors	Outdoors
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				

Please give further details here (please read guidance note 3)

State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)

Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed				State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing	Indoor	
Day	Start	Finish		Outdoor	
Mon			Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Both	
Tue					
Wed			Please give further details here (please read guidance note 3)		
Thur					
Fri					
			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		

Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun			

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Tue					
Wed					
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing		

Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor
Mon				Outdoor
Tue			Please give further details here (please read guidance note 3)	Both
Wed				
Thur				State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)
Fri				
Sat				Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun				

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	Y
Day	Start	Finish		Outdoors	
Mon	10:00	23:00	Please give further details here (please read guidance note 3) FOOD ARE PREPARED INDOORS AND SOLD ON A TAKE AWAY BASIS.		
Tue	10:00	23:00			
Wed	10:00	23:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4) N/A.		
Thur	10:00	23:00			
Fri	10:00	01:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) N/A.		
Sat	10:00	01:00			
Sun	10:00	01:00			

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Tue					
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					

Sun			
-----	--	--	--

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name.....
 Address.....
 Postcode.....
 Personal Licence number (if known)
 Issuing licensing authority (if known).....

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

N/A. (None)

O

Hours premises are open to the public
 Standard timings (please read guidance note 6)

Day	Start	Finish
Mon	10:00	23:00
Tue	10:00	23:00
Wed	10:00	23:00
Thur	10:00	23:00
Fri	10:00	01:00
Sat	10:00	01:00
Sun	10:00	01:00

State any seasonal variation (please read guidance note 4)

N/A.

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

N/A.

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

IN GENERAL TO ENSURE THAT THERE IS NO ANTI SOCIAL BEHAVIOUR OUTSIDE THE PREMISES. TO ENSURE THAT THERE IS SUFFICIENT LIGHTING & THAT ALL WASTE PRODUCTS ARE APPROPRIATELY DISPOSED OF, TO ENSURE FIRE SAFETY PROCEDURES ARE IN PLACE.

b) The prevention of crime and disorder

ENSURING THE PROVISION OF APPROPRIATE LIGHTING OUTSIDE THE PREMISES. ENSURING THE EFFECTIVE & RESPONSIBLE MANAGEMENT OF PREMISES AND TRAINING & SUPERVISION OF STAFF. ENSURING THERE IS NO DRUGS, VIOLENCE OR ANTI SOCIAL BEHAVIOUR OUTSIDE THE PREMISES.

c) Public safety

RISK ASSESSMENTS FOR HEALTH + SAFETY AND FIRE. FIRE SAFETY SIGNS + NOTICES AND FIRE DETECTION AND WARNING SYSTEMS.

d) The prevention of public nuisance

SITING OF EXTERNAL LIGHTING. MANAGEMENT ARRANGEMENTS FOR COLLECTION & DISPOSAL OF LITTER IN + AROUND THE PREMISES. APPROPRIATE INSTRUCTION, TRAINING & SUPERVISION OF THOSE EMPLOYED OR ENGAGED TO PREVENT PUBLIC NUISANCE.

e) The protection of children from harm

EFFECTIVE + RESPONSIBLE MANAGEMENT OF PREMISES. PROVISION OF A SUFFICIENT NUMBER OF PEOPLE TO SECURE THE PROTECTION OF CHILDREN FROM HARM.

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

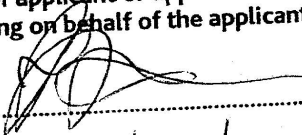
Please tick ✓ yes

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature



Date

26/05/2008

Capacity

AGENT

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

MR. TANSEL RUSTOM
72 LANCASTER AVENUE, HADLEY WOOD,
Herts.

Post town

LONDON

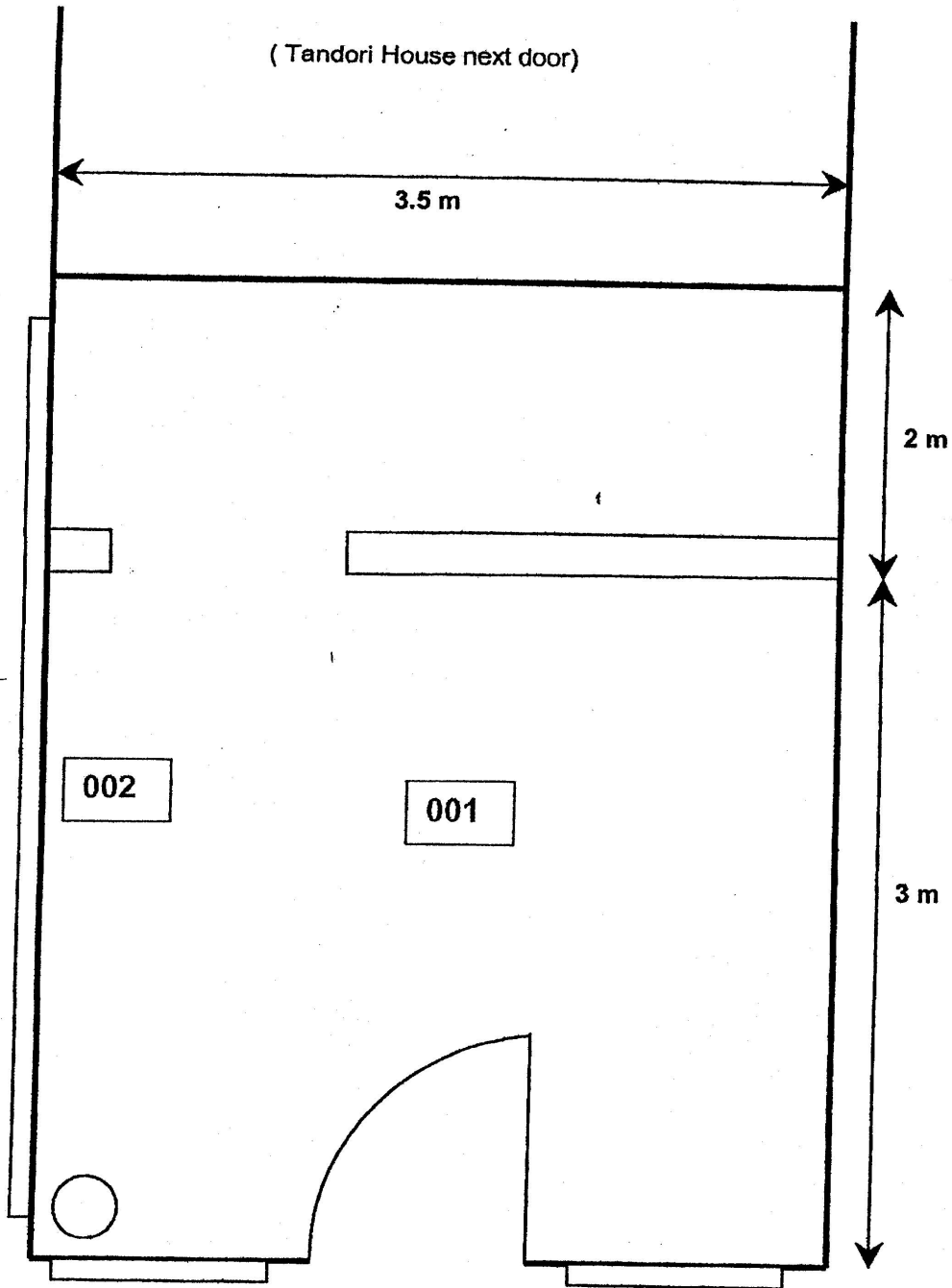
Post code

EN4 0EU

Telephone number (if any)

07956 305 966

If you would prefer us to correspond with you by e-mail your e-mail address (optional)



Date: 28 May 2008

Our ref: PL/04885 & 04380/AEW/258

Your ref: RGLA/SDC

Mr Tansel Rustem
Racing Green Licensing Associates Ltd,
72 Lancaster Avenue
Hadley Wood
London
EN4 0EU

Ann E Wood (01992) 564584
email: awood@eppingforestdc.gov.uk

Dear Mr Rustem

Station Dry Cleaners, Station Approach, Loughton

I refer to the application for a Premises Licence for the above site, received by Planning Services on 27 May 2008, in its role as a Responsible Authority.

This application seeks to gain a Licence for the provision of late night refreshments until 23.00 hours on Mondays through to Thursdays; and until 01.00 hours on Fridays, Saturdays and Sundays.

It is noted that the proposal is for the site to be used for the sale of take-away hot food.

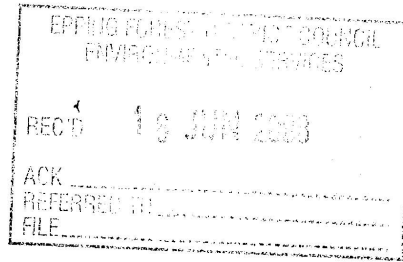
Whilst Planning Services has no objection to this licensing application, we would like to advise that planning permission is required for the change of use of the premises from a dry cleaners to Use Class A5.

Yours sincerely

Ann E Wood
Planning Support Officer

cc: Environmental Services, Licensing ~ Epping Forest District Council

17 Meadow Road,
Loughton,
Essex IG10 4HY



11th June 2008

Dear Sirs,

Station Dry Cleaners, Station Approach , Loughton

We are writing with reference to the application for a late night refreshment licence, with permission to trade until 1 a.m. on Fridays, Saturdays and Sundays.

Should this application be granted, it would have a negative impact on the surrounding residential areas, as we believe it would encourage more people to gather near the station and in the supermarket car park. It is likely that noise, litter and vandalism will increase, if an additional fast food outlet became established in the station approach vicinity. This public nuisance would be increased by an extension of weekend opening hours, at times when there are likely to be larger numbers of people using the area who are under the influence of alcohol and therefore less likely to behave in a socially responsible manner.

As local residents we strongly object to this licence being granted by the District Council as it would potentially increase public nuisance and disorder in Loughton.

Yours faithfully,

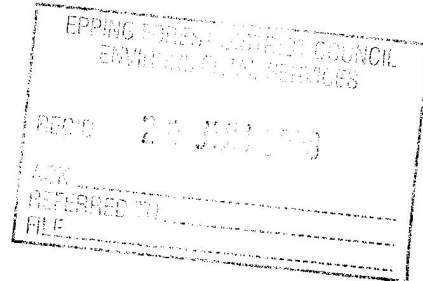
Claire and Peter Dyson

cc. Loughton Town Council

55 Meadow Road
Loughton
Essex IG10 4HY

18 June, 2008

Chief Environmental Health Officer
Epping Forest District Council
Civic Offices
High Street
Epping
Essex IG10 4HY



Dear Sir

Station Dry Cleaners, Station Approach, Loughton

I understand that the District Council has received an application under the Licensing Act, 2003 for a licence to allow the use of these premises for hot-food takeaway purposes until 11 pm on Mondays to Thursdays and 1 am the following day on Fridays, Saturdays and Sunday nights.

The Council will know, I am sure, that Station Approach, the Station car park and the adjoining Sainsbury's car park are places where anti-social behaviour is commonplace, and that people living nearby are regularly kept awake or are wakened by noise made by people in those areas in the late evening and at night.

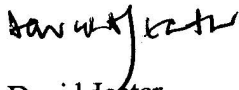
For the most part, the noise comprises of people driving cars and motor bikes around the car parks, along Station Approach and around the roundabout at the entrance to Station Approach, with engines revving and tyres squealing; the loud playing of radios and music players in those cars; the repeated sounding of vehicle horns; people shouting at or to one another; and drunken singing of various kinds.

The area has been the subject of special police attention over the last few years and was, until recently, less noisy than it was. However, in the last two months, the situation has deteriorated again, to the point that people in this house have been wakened by late-night noise from the area on four nights in the last seven by deliberately noisy anti-social behaviour.

The opening of these premises after 10 pm for the sale of takeaway food will bring extra people to this area, many of them in vehicles, and will encourage people to hang around in the car parks and in Station Approach, some in cars and some no doubt pedestrians, waiting for their purchases to be cooked and then afterwards eating their purchases. This can reasonably be expected to result in public nuisance and criminal and disorderly behaviour of the kind set out in the third paragraph of this letter, contrary to objectives (a) and (c) in Section 4 (2) of the Licensing Act.

I am therefore writing on behalf of the three members of the household at this address to ask the Council to refuse the application outright, for the reasons set out above. I would be grateful if you let me know when and where this application will be considered by a Council committee.

Yours faithfully

A handwritten signature in black ink, appearing to read "David Seater". The signature is written in a cursive style with some loops and flourishes.

David Seater